**Preparing for Law School – A Checklist**

**Application Checklist**

* LSAT score
* Transcript
* Resume
* Personal statement
* Letters of Recommendation
* Addenda

**First/Second Year**

* Build a solid academic foundation. Take advantage of opportunities to challenge yourself, excel in your coursework, and build relationships with professors.
* Get involved in extracurriculars that interest you. These do not have to be related to the legal field but should demonstrate leadership and commitment to activities outside of your coursework.
* Explore what it means to be a lawyer – apply for the externship program, summer internships, set up informational interviews, or just spend a few hours in a courtroom observing the action.
* Create your Law School Admissions Council account at [www.lsac.org](http://www.lsac.org).
  + This is where you can research law schools, get information about various pre-law experiences around the country, register for the LSAT, and where you will ultimately apply for law school.
* Create a Master Resume, and include your supervisor’s name, address, and phone number, along with the addresses of every place you live for more than a month. You will need this later on to apply for the Bar.

**Third Year**

* Create an LSAT study plan.
* Research law schools; prepare a list of schools to which you will apply.
* Identify who you will ask for recommendations. If you plan to apply in fall of your senior year, ask your recommenders prior to leaving for the summer.

**Senior Year/the Year You Will Apply**

* If you haven’t already, take the LSAT.
* Register with the LSAC’s Credential Assembly Service (CAS).
* Create a timeline with application deadlines and a checklist for each application you plan to submit.
* Request ALL undergraduate transcripts be sent to LSAC.
* Contact your recommenders for letters.
* Write your personal statement.
* *Submit your applications*! The earlier the better.
* Fill out the FAFSA and file it in the fall – you will need one on file regardless of financial need if you intend to borrow through any of the Federal loan programs.

**Helpful Resources:**

**CLS Government, Law, and Policy Career Community Page**

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**Law School Admissions Council (LSAC)**

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