

MITCHELL SCHOLARSHIP, FALL 2023

www.us-irelandalliance.org

UNDERGRADUATE APPLICANTS MUST BE ENDORSED BY GRINNELL COLLEGE and
ALUMNI APPLICANTS DO NOT NEED AND SHOULD NOT SUBMIT AN ENDORSEMENT

Applicant's Name: _____

Phone: _____ E-mail: _____

_____ Review the Mitchell Scholarship website at www.us-irelandalliance.org.

_____ **Friday, May 26, 2023 by 5 pm – Mitchell Scholarship Intent to Apply Deadline**

- Complete the online form to state your intent to submit an application in Fall 2023 for a Mitchell Scholarship.

_____ **Spring/Summer/Fall 2023 Advising Appointment(s) with Ann Landstrom.** Use Handshake/Call CLS 641-269-4940.

_____ **March 2023 – Go to the Mitchell Scholarship online application at www.us-irelandalliance.org**

- Create an account to begin your official online application and review the directions.
- Note: You can send the Fellowship Advisor a READ ONLY copy of your application during the process.
- **DO NOT SUBMIT anything online until after the campus review process/endorsement.**

_____ **Wednesday, August 16, 2023 between 1 pm and 5 pm – Campus Application Deadline**

- *Paper copies of all of the following materials, except where noted. Printed one-sided.*
- *If the materials are to come from another source, you must still verify they have been received by Global Fellowships and Awards in the Center for Careers, Life, and Service.*

_____ **Scholarship Nomination Permission Form and Waiver.** Print or obtain copy, read, and sign.

_____ **Complete the Online Application Materials for Submission (Fellowship Advisor Can Print)**

_____ Personal Information Section.

_____ Education. Do not upload transcript – See Below.

_____ Fellowship Advisor – enter Ann Landstrom, landstrom@grinnell.edu.

_____ Higher Education Institution Selections in Ireland. A candidate is responsible for researching and listing **at least three** specific proposed graduate programs at **three different universities** in Ireland and/or Northern Ireland. The maximum an applicant can list is five, which is highly encouraged.

_____ Institutional Endorser. Do not complete until endorsement decision.

_____ Recommenders. Do not complete until endorsement decision. See Below.

_____ Awards and Activities (includes Academic, Leadership, Community Service and Misc.)

_____ Essay –The personal statement/essay is your opportunity to share your personality, interests, experiences, and goals with the selection committee. It should briefly convey why you want to be a Mitchell Scholar and how you will advance your personal objectives through study on the island of Ireland. It should not simply re-state your list of activities, which is covered elsewhere on the application. Please read the attestation clause before starting your personal statement. While you may now again collaborate with advisors and/or mentors in crafting your personal statement, it should be a truthful representation of your experiences. Please read [Completing the Application](#) for more information. The essay should not exceed 1000 words.

_____ **Grinnell College Transcript** – obtain an unofficial virtual copy through Colleague Self-Service, Registrar's Office, include both grades and explanation page, to upload.

_____ **Official Transcripts** – from every other college/university you have attended other than Grinnell for which the course title, credit hours, or grade are NOT all listed on your Grinnell transcript. AP and IB classes do not require an additional transcript. Postal mail to Grinnell College, Attn: Ann Landstrom, Assistant Dean and Director GFA, Center for Careers, Life, and Service, 1103 Park Street, Grinnell, IA 50112. *If endorsed, GFA will scan all transcripts into one PDF for the online submission.*

_____ Institution _____

_____ Institution _____

_____ **Four Letters of Recommendation. 750 words maximum.** At least two recommenders must be for whom the applicant has done academic work at a college or university. Inform your recommenders they need to send a signed letter on letterhead addressed to Mitchell Scholarship Program. Mail to the Scholarship Selection Committee via postal mail to Grinnell College, Attn: Ann Landstrom, Assistant Dean and Director GFA, Center for Careers, Life, and Service, 1103 Park Street, Grinnell, IA 50112.

_____ (academic) _____

_____ (academic) _____

_____ (academic or character) _____

_____ (academic or character) _____

If endorsed, see additional directions below for the Recommendations.

_____ **Between August 17 and September 15, 2023 – Scholarship Selection Committee Review and Interview**

_____ **By Friday, September 15, 2023 – Notification of Endorsement**

_____ **Monday, September 25, 2023 by 5 pm – Final Application Materials Ready for Submission**

- **All materials are submitted online.**

I. Online Institutional Endorsement – 750 words maximum. An endorsed applicant who is a full-time student at the time of application must submit an institutional endorsement. The applicant must register Ann Landstrom, Assistant Dean and Director of Global Fellowships and Awards, Grinnell College, landstrom@grinnell.edu, 1103 Park Street, Grinnell, Iowa, 50112-1690, United States, 641-269-4940 through the online recommendation functionality contained within the online application. When you click “Submit Registration,” an email will be sent to the institutional endorsement contact with the URL to the online recommendation system along with a login username and password. The endorsement statement is pasted into the text field.

II. Online Recommendations – 750 words maximum. The endorsed applicant is required to utilize the online recommendation functionality contained within the online application. The endorsed applicant must register names and contact information, and click “Submit Registration.” An email will be sent to your recommenders with the URL to the online recommendation system along with a login username and password. The recommendation statement is pasted into the text field.

III. Online Application Materials – Remember to PRINT Final Copy before Submission

- _____ Personal Information Section.
- _____ Education. All transcripts scanned into a single PDF.
- _____ Fellowship Advisor – keep Ann Landstrom, landstrom@grinnell.edu.
- _____ Higher Education Institution Selections in Ireland.
- _____ Registration of Institutional Endorser and Recommenders Sections.
- _____ Awards and Activities Section.
- _____ Essay Section.
- _____ Upload PDF of passport style photo.
- _____ Upload PDF of scanned signature.
- _____ Review and Submit.

(Applications must be received by 5 pm EST on Thursday, September 28, 2023.)

IV. Short Video Interview – Following the September 28 deadline the directions will be sent to all endorsed applicants for which they will have approximately 48 hours to complete and submit the video interview. The video interview must be completed by 5 pm EST on Sunday, October 1, 2023.

_____ Following an evaluation by a team of readers, roughly **thirty semi-finalists** are selected and may be invited for semi-finalist interviews held virtually October 30 - November 2, 2023.

_____ On the basis of the application submissions and semi-finalist interviews, approximately **twenty finalists** are invited for interviews with the Selection Committee in Washington, DC, which will be held this year on Saturday, November 18, 2023. Finalists provide proof of US Citizenship and official copies of all transcripts in sealed envelopes. Scholars are to be announced on November 18, 2023.