

THEATRE RÉSUMÉ – ACTING

Production Résumé vs. Business Résumé

As a theatre artist, you will have several résumés — a business résumé to list your long-term job and internship positions, and at least one production résumé to provide an overview of your relevant show credits. Your business résumé will follow the same format as the general CLS résumé, using bullet points to describe each experience. Your production résumés will each highlight one area of your theatre production work, and will use a list format with columns.

Purpose

You will submit your acting résumé whenever you audition for a show, company, or performance-related internship or graduate program. Typically you will attach your headshot to the back of your résumé so that a director can easily see your experience on one side, and what you look like on the other.

Length

Your acting résumé should always be one page. When your experience goes beyond one page, select the most impressive or recent information to keep. Do maintain a master résumé for yourself, however, that includes all your credits.

Parts of an Acting Résumé

Header

Your name (in a larger typeface), e-mail address, phone number, height, and professional website (if you have one that focuses on your acting). Make sure the e-mail address is one that you check regularly and that your voicemail message sounds professional.

Theatre

Your stage acting credits go here. For each production, specify the name of the play, the role you played, the name of the theatre company or educational institution, and the director. Keep the column size consistent, even if this means abbreviating a play title, company, or director name. Prioritize the most impressive theatre companies and/or directors first, and then the most impressive roles after. When you start out, it is okay to include academic productions. But as you build your credits, you will want to first remove high school, then college. Do not include any dates or years.

Film

If you have any film credits — including student-made films — include them here. List the title, whether you had a lead or supporting role, the production company, and the director.

Other Acting Sections

If you have other types of acting experience, you can create new categories using the formats above. Some possibilities include Sketch Comedy/Improvisation, Commercials, Voice Over/Radio, TV, and Stand-Up Comedy.

Affiliations

If you are a part of any ensembles — such as acting companies, extracurricular theatre groups, or improv troupes — include your title within the group, the name of the ensemble, and your involvement dates.

Education & Training

List your Grinnell degree (including major(s) and concentration(s)), off-campus study if it included acting, and mentors you have had in acting, movement, voice, or other related areas. You can also include workshops, whether on- or off-campus. When you are still fleshing out your résumé, it is okay to include all your relevant mentors/professors. Eventually, you will only want to have names that the reader will recognize (i.e., professionals well known in the field or those tailored to a specific opportunity).

Special Skills

List (in categories) any skills that could be useful within an acting context. Examples of things to include: vocal range, whether you can read sheet music, dialects, languages, International Phonetics Alphabet, musical instruments, dance, sports, acrobatics, stage combat, types of physical theatre or devised performance methods, other theatre abilities, a driver's license and/or passport.



YOUR NAME

1 yname@grinnell.edu • (888) 888-8888 • 5'9"

www.yourname.com 2

THEATRE

3 *American Beauty Shop

Our Town

The Three Sisters

5 For the Love Of... (reading)

*Inferno

The Bear Who Cried Boy

Arcadia

Spaces

The Piano Lesson

In the Blood

The Clean House

Romeo + Juliet

Story Theatre

6 *world premiere

Judy

Emily, performing u/s

Irina, u/s

Joy Ride

Dante/Lost Soul

Ensemble piece

Thomasina

One-woman show

Maretha

Welfare Lady/Bully

Matilde

Juliet

Ensemble piece

Chicago Dramatists I dir. Director Name

Northbrook Theatre I dir. Director Name 4

Strawdog Theatre Company I dir. Director Name

Pride Films and Plays I dir. Director Name

National Theatre Institute I dir. Director Name

Neverland Players I dir. Director Name

Grinnell College I dir. Director Name

Grinnell College I dir. Director Name

Grinnell College I dir. Director Name

Grinnell College I dir. Director Name

Grinnell College I dir. Director Name

Nottingham High School I dir. Director Name

Nottingham High School I dir. Director Name

FILM

7 Trouble on the Thames

Incomplete

Lead

Supporting

I Before Infinity I dir. Director Name

Ana-Cha Art Collective I dir. Director Name

IMPROVISATION (highlights) 8

Voluntary Celibacy

Welcome to Hell Week

Human Cloning

Improviser

Improviser

Improviser

Infinite Coincidence

Infinite Coincidence

Infinite Coincidence

AFFILIATIONS

Member, QTPOC Theater Collective

Member, Infinite Coincidence

January 2020 – Present

September 2018 – Present

EDUCATION + TRAINING

Bachelor of Art in Theatre + Dance, Grinnell College

• Eugene O'Neill National Theatre Institute

Expected May 2021

Fall 2019

9 Acting: Lesley M. Delmenico, Craig Quintero

Movement: Kathleen Hurley, Celeste Claudia Miller

SPECIAL SKILLS

Movement: Dance (modern, jazz, African) • Mask work (Balinese, Commedia dell'Arte) • Yoga

Voice: Mezzosoprano • Can read sheet music • Dialects: RP British, Cockney, good mimic

Other Theatre: Dramaturgy • Ensemble-generated theatre

Misc.: Driver's license • Passport

1. Include your email address, phone number, and height.
2. Only include your website if it focuses on your acting.
3. List the name of the show, the role you played, the production company, and the director.
4. If you were an understudy, list "u/s." If you performed in front of an audience, then list "performing u/s."
5. If you performed in a reading or workshop, specify that in parentheses after the show name.

6. If you performed in the first full production of a show, then you can mark it as a world premiere.
7. Film credits typically list the character type (lead, supporting, extra, or voiceover) rather than the character name.
8. If you have more credits for a particular section, then indicate that these are only highlights.
9. Include mentors you have had. Eventually you only want to mention names the reader will recognize.