How the CLS & Dean’s office can help

### Julie Lascol, Associate Director of Community-engaged Learning
lascolju@grinnell.edu

- Help you identify community partners relevant to your interests
- Help you explore how to add a community engagement aspect to a course
- Help you navigate funding resources
- Help you identify the capacity of local organizations
- Liaise with partner organizations
- Organize transportation and logistics
- Provide assessment and project management tools/resources

### Cynthia Hansen, Associate Dean of the College
hansency@grinnell.edu

- Advise and facilitate scheduling and housing arrangements for out of town guests
- Help you navigate funding resources
- Liaise with academic offices on campus
- Get the word out about your community-based course

### Susan Sanning, Associate Dean and Director of Service and Social Innovation
sannings@grinnell.edu

#### Potential community-based learning opportunities: modalities, learning goals & potential partners

Explore the purpose of adding a community component: What depth or dimension could a partnership bring?

Identify any needed funding sources (Assoc. Deans and Assoc. Dir. can help)

Formalize partnership expectations through an MOU (Assoc. Dir. can help)

Provide resources for student & partner reflection/feedback; plan for any needed changes or curricular/co-curricular needs related to transitions and/or sustainability of project

Identify key constituents with whom to talk about resources (Assoc. Deans and Assoc. Dir. could be key resources)

Confirm community partners and clarify partnership expectations logistics (Assoc. Dir. can help)

Create plan to transition project to another semester, sustain the current project and/or make appropriate changes (Assoc. Deans and Assoc. Dir. can help)

#### Explore
3 months to 1 year in advance

#### Design
3 months to 1 year in advance

#### Formalize
No later than 1 month prior to start of course

#### Implement
Semester of course

#### Assess Transition Sustain
End of course

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**C-EL Course Development Guide**

Grinnell College